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0020379

January 22, 1992

Meeting Minutes Transmittal/Approval
300 Area Solvent Evaporator Closure Plan
Unit Managers Meeting
HAPO Building, Room 404
Richland, Washington

Meeting Held December 10, 1991

300 ASE Unit Managers' Approval

Annabelle L. Rodriguez Date: 1/23/92
Annabelle L. Rodriguez, RL, EAP, Regulatory Permits Branch

Not Present Date: _____
Daniel L. Duncan, EPA Region 10, RCRA Program Manager

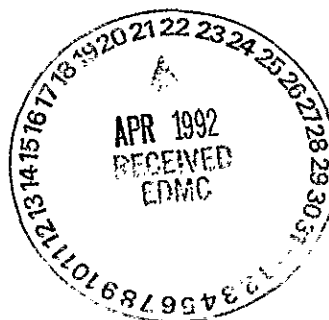
Joseph Witczak Date: 1/23/92
Joseph Witczak, Unit Manager, Washington State Department of Ecology

F. A. Ruck III Date: 1/23/92
F. A. Ruck III, Contractor Representative, WHC

PURPOSE: Discuss issues relating to the Closure Plan.

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Summary of Meeting Discussion and Commitments
- Attachment #2 - Agenda
- Attachment #3 - Attendance List
- Attachment #4 - Commitments/Agreements Status



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Attachment #1

300 Area Solvent Evaporator Closure Plan
Unit Manager's Meeting
HAPO Building, Room 404
Richland, Washington
December 10, 1991

Summary of Discussion

The meeting was opened at 3:00 p.m. with the distribution and approval of the prior meeting minutes. There was some question with regard to the specific wording of some of the discussion items. Ecology (J. Witczak) revised the last sentence of the discussion portion of action item 10-7-91:1 (Attachment #1) to state that "Ecology (J. Witczak) assumed that in the instance of closure plans only regulatory approval, not public review, is required." The minutes were changed accordingly and approved.

The first topic of discussion was the approval of the closure plan. Ecology (J. Witczak) stated the closure plan for 300 ASE would not be submitted with the site-wide permit until the first amendment period in November 1992. However, Ecology (J. Witczak) agreed to provide a letter stating Ecology's concurrence with the sampling plan as part of the closure plan upon review of said document. WHC (F. Ruck) stated that sampling is tentatively scheduled to begin in winter 1992, that DOE would be informed of the date, and DOE/WHC would seek Ecology's written concurrence 30 days prior to sampling.

The next topic of discussion was the Status of Prior Action Items.

11-28-90:4 A Sampling and Analysis Plan Procedure will be developed to provide information for the pulverizing of concrete for laboratory analysis and the use of a thermal desorption unit. The procedure will not be part of the closure plan for 300 ASE. WHC is to provide Ecology with a draft of this plan for their informal review. The target completion date for this item is November 1991.

Rather than present a draft document, WHC (S. Metcalf) gave a presentation on the functioning of the method and the status of development of the thermal desorption technique. WHC (S. Metcalf) stated that WHC could have a tentative schedule available within a week.

4-23-91:1 WHC/RL will send a letter to Ecology to confirm the operational date of the thermal desorption unit; i.e., when concrete sampling is expected to begin. WHC will supply Ecology with a tentative schedule.

There were no new formal business items and the meeting concluded at 3:30 pm.

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Attachment #2

**300 Area Solvent Evaporator Closure Plan
Unit Managers Meeting Room
HAPO Building, Room 404
Richland, WA
December 10, 1991**

Agenda

- Review, Amend, Approve, and Distribute Prior Meeting Minutes
- Status Prior Action Items:
 - Open Date: Concrete Sample Preparation for Organics to DOE-RL and Ecology
- New Business

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Attachment #3

300 Area Solvent Evaporator Closure Plan
HAPO Building, Room 404
Richland, Washington
December 10, 1991

Attendance List

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Sam B. Clifford	WHC	509-376-5137
Kathy Knox	CNES, GSSC	509-376-7829
S.J. Lijek	CNES, GSSC	509-376-7829
S.G. Metcalf	WHC	509-373-1213
Annabelle Rodriguez	DOE-RL	509-372-0277
F.A. Ruck	WHC	509-376-9876
A.V. Beard-Taylor	DOE-RL	509-376-7472
Joe Witczak	Ecology	206-438-7557

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Attachment #4

300 Area Solvent Evaporator Closure Plan
HAPO Building, Room 404
Richland, WA
December 10, 1991

Commitments/Agreements Status

<u>Action Items</u>	<u>Commitments/Agreement Status List</u>
11-28-90:4	A Sampling and Analysis Plan Procedure will be developed to provide information for the pulverizing of concrete for laboratory analysis and the use of a thermal desorption unit. The procedure will not be part of the closure plan for 300 ASE. WHC is to provide Ecology with a draft of this plan for their informal review. The target completion date is November 1991. Action: F. Ruck CLOSED
4-23-91:1	WHC/RL will send a letter to Ecology to confirm the operational date of the thermal desorption unit. Action: F. Ruck OPEN
10-7-91:1	Ecology will make its review and recommendations concerning the public comment period. Action: J. Witczak CLOSED

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Distribution:

J.D. Bauer	WHC	(B3-15)
A.V. Beard-Taylor	RL	(A6-55)
L.A. Bracken	RL	(A6-95)
L.C. Brown	WHC	(H4-51)
R.M. Carosino	RL	(A4-52)
G.D. Carpenter	WHC	(H4-15)
C.E. Clark	RL	(A5-15)
L.A. Huffman	RL	(A6-55)
S.B. Clifford	WHC	(H4-57)
W.T. Dixon	WHC	(B2-35)
G.T. Dukelow	WHC	(R2-97)
D.L. Duncan	EPA	(HW-074)
C.J. Geier	WHC	(H4-57)
J.D. Hoover	WHC	(H4-57)
R.D. Izatt	RL	(A5-15)
J.D. King	SWEC	(A4-35)
R.J. Landon	WHC	(B2-19)
D.W. Lindsey	WHC	(R2-82)
H.E. McGuire	WHC	(B2-35)
R.D. Pierce	WHC	(R2-80)
L.L. Powers	WHC	(B2-35)
S.M. Price	WHC	(H4-57)
L.W. Roberts	WHC	(R2-80)
R.J. Roberts	WHC	(R2-97)
F.A. Ruck III	WHC	(H4-57)
A. Rodriguez	RL	(A5-15)
T.B. Veneziano	WHC	(B2-35)
D.J. Watson	WHC	(X0-41)
E.A. Weakley	WHC	(L6-28)
S.A. Wiegman	WHC	(B2-19)
E.A. Wiley	Ecology	
J. Witczak	Ecology	
T. Michalena	Ecology	
D. Brendel	CEES	
R.G. Gant	WHC	(L6-18)

ADMINISTRATIVE RECORD (300 Area Solvent Evaporator, T-3-1) [Care of Susan Wray, WHC (H4-22C)]

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Environmental Protection Agency, Region 10, Seattle, WA, HW-074

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